



## STI Clinical Facility and Service QA/QI Checklist

Name of Implementing Agency:

Facility Name:

Assessment team member:

Date:

**Reminder:** This STI checklist should be completed as part of the broader overall clinical facility assessment. Please also utilize the ‘General Management, Administration and Operations’, ‘General Infection Control’ and ‘General STI and VCT Laboratory’ checklists. If counseling and testing is provided as part of the STI service, also use the ‘Pre-post HIV Test and Follow-up Counseling’ list. Please file this checklist with the other checklists completed during the facility assessment.

1. Training for STI clinical staff	Method	Score				Observations/rationale for score
1.1 Written procedures (SOPs)/guidelines exist for all STI clinical procedures.	MI/SI	NA	0	1	2	
1.2 They are accessible to the STI clinical staff.	MI/SI	NA	0	1	2	
1.3 All STI clinical staff members have been trained on these procedures.	MI/SI	NA	0	1	2	
1.4 STI clinic staff members have been trained on their specific job description.	MI/SI	NA	0	1	2	

2. STI clinical procedures	Method	Score				Observations/rationale for score
2.1 During the STI clinical consultation, STI clinical staff members are friendly , polite and non-judgmental,	O	NA	0	1	2	
2.2 Adequate sexual history is taken (e.g., presenting complaint, duration, sexual and drug history etc.).	O	NA	0	1	2	
2.3 Permission is sought before sexual examination and the process is explained to the patient.	O	NA	MS	-	2	
2.4 Informed consent is provided free of coercion for clinical examination (verbal).	O	NA	MS	-	2	
2.5 Hands washed before and after patient examination.	O	NA	0	1	2	
2.6 Client was examined in lying condition (FP & MP) – clients were positioned properly.	O	NA	0	1	2	

**Scoring Notes:**

(NA) Score 0 on an item that is not applicable  
 (MS) Failure to reach minimum standard  
 (0) No    (1) Yes, partially    (2) Yes

**Method Notes:**

O= Observation                      SI= Staff Interview  
 R= Records Review                MI = Management Interview  
 CI=Clinical Interview

**Acronyms:**

FP= Female prostitute  
 MP= Male prostitute  
 TG= Trans gender

2. STI clinical procedures		Method	Score			Observations/rationale for score	
2.7	Client was examined in standing position (MP).	O	NA	0	1	2	
2.8	Milking of urethra was done to discover any discharge present.	O	NA	0	1	2	
2.9	Foreskin was retracted (in uncircumcised cases) while examining the penis.	O	NA	0	1	2	
2.10	Anal examination done correctly, when indicated (e.g., with history of receptive anal sex).	O	NA	0	1	2	
2.11	Gloves and sterilized equipment (vaginal speculum, proctoscope with proper lubrication) used for genital examinations.	O	NA	MS	-	2	
2.12	Inguinal nodes and genitalia were examined as per SOP.	O	NA	0	1	2	
2.13	Vaginal examination with speculum performed correctly (FP).	O	NA	0	1	2	
2.14	Proctoscopy performed correctly, if indicated (FP, MP, TG).	O	NA	0	1	2	
2.15	Bimanual examination performed correctly (FP).	O	NA	0	1	2	
2.16	Used equipment (speculum and proctoscope) is placed in a container with 0.5% chlorine solution and then transferred to a bucket with clean soap water after 10 minutes.	O	NA	MS	-	2	
2.17	Correct diagnosis was made by the doctor (observe and check an additional 3 randomly selected records) based on the guidelines. To really know the current situation 5-10 would be better - three to observe but more is needed for a proper record review.	R	NA	0	1	2	
2.18	Correct treatment was given by the doctor based on the guidelines (observe and check an additional 3 randomly selected records).	R	NA	0	1	2	
2.19	Individual patient records properly and completely filled in and easily retrievable.	R	NA	0	1	2	

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<b>3 STI counseling services</b>		<b>Method</b>	<b>Score</b>				<b>Observations/rationale for score</b>
3.1	Informed consent is provided free of coercion.	O	NA	MS	-	2	
3.2	Sexual history taken and risk assessment performed.	O	NA	MS	-	2	
3.3	Drug history taken.	O	NA	0	1	2	
3.4	Information provided about the diagnosed STI, including information on transmission and prevention of the STI.	O	NA	MS	-	2	
3.5	Client received information on STI services, including regular STI check-ups and speculum examination.	O	NA	MS	-	2	
3.6	Risk reduction options and risk reduction plan discussed.	O	NA	MS	-	2	
3.7	HIV testing discussed and suggested.	O	NA	MS	-	2	
3.8	Education materials are used during counseling.	O	NA	0	1	2	
3.9	Condom use demonstrated correctly (in case of an initial visit).	O	NA	MS	-	2	
3.10	Client received condoms.	O	NA	0	1	2	
3.11	Treatment adherence barriers reviewed.	O	NA	MS	-	2	
3.12	DOT (directly observed treatment) given for single dose treatment with biscuits/food where applicable.	O	NA	MS	-	2	
3.13	Client received explanation about taking medication and side effects.	O/CI	NA	MS	-	2	
3.14	Contact tracing and partner notification discussed.	O	NA	MS	-	2	
3.15	Clients able to have their questions satisfactorily answered in a language they understand.	O/CI	NA	0	1	2	
<i>Post-service delivery and recording and reporting</i>							
3.16	STI data collection forms are appropriately used by clinical staff, including correct and complete recording of activities according to donor requirements.	R/O	NA	MS	-	2	
3.17	There is an adequate supply of all forms.	O	NA	MS	-	2	

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3 STI counseling services		Method	Score				Observations/rationale for score
<i>Linkage to family planning services</i>							
3.18	Family planning services are available on site	O/MI	NA	0	1	2	
3.19	Family planning referral mechanism clearly identified and in place when not available on site	O	NA	MS	-	2	

4. Management of STI pharmaceutical supplies and other essential commodities		Method	Score				Observations/rationale for score
4.1	STI pharmaceuticals are procured in line with national MoH and/or FHI guidelines and meet quality standards.	O	NA	0	1	2	
4.2	All drugs and formula stored by the principle "First Expired - First Out".	O	NA	0	1	2	
4.3	No stock-outs of any STI drugs in last 3 months.	O/R	NA	MS	-	2	
4.4	System is in place for dealing with damaged, expired, short dated and excess levels of drugs and formula.	SI/R	NA	0	1	2	
4.5	Adequate buffer stock of essential pharmaceutical supplies and commodities is available.	O/R	NA	0	1	2	

5. Dispensing of STI pharmaceutical supplies + other essential commodities		Method	Score				Observations/rationale for score
5.1	Dispensing room for STI drugs, is clean, secure and with adequate cabinet storage.	O	NA	MS	-	2	
5.2	Dispensing area is clean and tidy, and free of clutter.	O	NA	0	1	2	
5.3	Medications and formula are dispensed with clear labels and instructions.	O	NA	MS	-	2	
5.4	Dispenser provides counseling about how to take medications, adverse reactions, side effects etc.	O	NA	MS	-	2	

<b>TOTAL SCORE:</b>	/ 102	<b>TOTAL MS MET:</b>	/ 22	<b>NUMBER NAs CIRCLED</b>	/ 51
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